



## **Youth Minister & Alton College Chaplain (working with 11-18 years olds and their families) Job Description**

**Title:** Youth Minister & Alton College Chaplain

**Employed by:** The PCC of The Parish of the Resurrection, Alton

**Accountable to:** The Vicar of the Parish of the Resurrection Alton and also a named person from the Parish community with whom to have some supervision and liaison. Day to day management will be with The Associate Vicar. Within Alton College responsible to The Welfare Manager

**Work Base:** The Parish Office, The Office provided at Alton College, combined with working from home

**Hours of Work:** 37 hours a week which will include some evening and Sunday work, of which 7 hours will be devoted to Alton College and its chaplaincy needs

**Salary:** between £23,000 and £28,000 depending on qualifications and experience

In the first instance we envisage this post being for being 3 years with an evaluation and review and possible extension to 5 years.

### **Aims and Objectives:**

- to encourage young people to receive for themselves the gift of faith in Jesus Christ
- to provide opportunities for young people within the parish to flourish in their faith in Jesus Christ
- to be inspiring and innovative in approach and the activities provided so that young people will be drawn in and nurtured
- to shape character and the characteristics associated with the Christian faith as given by The Holy Spirit
- to assist with a spiritual, moral and ethical structure which will assist in healthy relational and community living into the future
- to further develop and maintain multi-faith chaplaincy for students and staff within Alton College

### **Duties and Responsibilities**

#### **Within the Parish of the Resurrection:**

- work with Ministry Team within the Parish of the Resurrection to develop a clear vision and strategic plan for ministry to young people
- minister with the parents in the faith development of their young people

- train and work in partnership alongside other people in the parish who are committed to ministry for young people, seek new leaders and recruit them appropriately
- take an active part in the life of the Parish of the Resurrection, holding to its visions and plans, building a strong foundation amongst the community for this ministry
- initiate new projects and activities as well as evaluating existing provision
- Be the primary leader in the Parish's youth work alongside other people
- Co-operate with the Parish Safeguarding Officer ensuring the proper management of our policies and systems
- Discuss regularly and specifically with The Schools Ministry Co-ordinator to assess opportunities, further work and projects
- Work with our two local secondary schools in Collective Worships, the RE curriculum, Christian Unions and other opportunities as they arise
- Build effective links with other community youth provision, with the Diocesan team and especially within The Greater Alton Project and the Deanery of Alton providing resourcing and encouragement

### **Within Alton College:**

- Developing and maintaining a variety of services and facilities which support an 'all faith and none' chaplaincy within the college (including chaplaincy rooms, facilitating faith groups, publicising a calendar of festivals and key dates for a variety of faiths, supporting student inductions, maintaining specific reading resources)
- Offering pastoral care in cases of need to students who choose to be referred or self-refer and contributing to student support groups as appropriate.
- Supporting students with faith issues either as individuals or groups.
- Contributing to tutorial or other appropriate curriculum programmes with regard to faith issues by negotiation with personal or course tutors.
- Contributing to staff development and support as well as raising awareness of multi-faith issues for staff as required in both the College and sponsoring churches.
- Liaising with external agencies and partners regarding issues of faith to maintain access to these as a resource and to maintain the College's profile within local faith communities.
- Liaising with the Greater Alton Project Churches to help them understand, in particular, the faith needs of students and to encourage the churches to support the chaplaincy work in the College.
- Working productively and co-operatively as a member of departmental and College teams and relevant church groups.
- Keeping accurate and up-to-date statistics and other records and supplying reports or returns as required by the line manager for different purposes.
- Actively supporting College and departmental policies and procedures, including those regarding equality of opportunity, diversity and social inclusion.
- Contributing to the College Equality Group as able.

### **Person Specification**

#### **Within the Parish of the Resurrection:**

##### **Essential**

- Be a committed Christian with a demonstrable love for Jesus and enthusiastic about the vision of the Parish of the Resurrection
- Holder of a current and appropriate DBS certificate

- Good recent experience of Youth Work in a church/charity/school environment
- Gift of relationship building amongst clergy, licensed ministers, members of a church community, teachers
- Ability to think, plan and act strategically
- Able to build and develop teams
- At least 3 years experience of leading ministry in a local church setting or similar
- Experience of working with young people, parents and young adults in a variety of settings, including local church and schools.
- Understanding of current legislation affecting children and youth work, including Safeguarding and Health & Safety, and experience of implementing best practice in these areas.
- Experience and knowledge of safeguarding procedures
- Competency with ICT
- Flexible and co-operative team worker
- Ability to empathise with people of all faiths and none

### **Desirable**

- A successfully completed course of youth ministry
- Full UK driving licence
- Able to plan and deliver training to volunteers
- Sense of humour

### **Within Alton College:**

- A clear commitment to multi-faith working and understanding of issues to do with diversity and social inclusion
- Excellent communication and interpersonal skills including empathy, listening skills and the ability to interact successfully with a wide range of people, especially with young people aged 16-19
- The ability to work co-operatively and proactively with staff and external agencies
- A sound knowledge of the beliefs and traditions of a range of faiths which students are likely to belong to or engage with
- The ability to work independently, flexibly and self-critically
- Sound ICT competency