**Parish of the Resurrection**

**Minutes of the Meeting of the Parochial Church Council**

**Tuesday 24th September, 7.30pm**

1. The meeting opened with **Worship & Prayer,** led by Revd Gordon Randall.
2. **In attendance was:** Revd Andrew Micklefield (AM), Jenny Lawrence (JL), Derek Gurney (DG), Tim Loy (TL), Lisa Hillan (LH), Andrew Russell (AR), Alan Armstrong (AA), Revd Joy Windsor (JW), Sarah Neish (SN), Robin Kemp (RK), Tim Duddridge (TD), Angie Briggs (AB), Wendy Burnhams (WB); Revd Lynn Power (LP), Peter Bell (PB), Margaret Bell (MB), Revd Rachel Sturt (RS), Revd Gordon Randall (GR)

**Observer:** John Hubbard (JH) up until the end of Item 3.1.

**Apologies were received from:** Keith Arrowsmith Oliver (KO), Elspeth Mackeggie Gurney (EG), John Vivian (JV)

**Minutes of last meeting** were **approved.**

There were **no** Matters Arising.

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|  | **Action** |
| 1. **Committee Reports**   **3.1 Admin & Finance** – presented by John Hubbard & Andrew Russell  AR presented the current financial position. The half year figures to June (July is not currently available) were in balance, with no major distorting figures.  Emily James Trust – AR has talked to the Finance Team at the Diocesan Office who agreed that it can be credited to The Parish if a resolution is passed at a PCC meeting. The original intention of the Trust was for upkeep of HR vicarage, but this was no longer needed as now dealt with by the diocese.  **Resolution: Treasurer to send a request to the Diocese to close the Emily James Trust, and transfer the funds into the HR Fabric Fund – unanimous vote in favour of resolution.**  Building survey for AS – following a meeting with the Parish architect (see DCC Minutes) they have recommended that a building survey should be carried out to establish if any further work will be needed. This will be paid for from the AS fabric or legacy fund and should cost £2,650 plus VAT (which should be able to be reclaimed).  **Resolution: That a building survey should be carried out at AS - agreed unanimously.**  St L Organ works - Tony Wilman has spoken to Andrew R about requiring a 3rd quote for work to the St L organ, which would cost £350.  **PCC agreed unanimously for a 3rd quote for the organ work to be sought**.  Trustees eligibility declaration – all PCC members present at the last meeting signed a form. Any that were not at that meeting to see AR after the meeting to sign.  Electrical Survey at St Peter’s - SN asked about the electrical survey which had been carried out at St P’s, and how much was the quote to carry out work, and whether the PCC could agree for this to be done before the winter months. AR will circulate the quote figure to the PCC outside the meeting.  **The PCC agreed to carry out work once quote has been advised to the Treasurer.**  **3.2 DCC Forum** - Derek Gurney  Nothing further to report other than as shown in the DCC minutes.  **3.3 DCCs - Church Wardens**  St L DCC meeting – minutes to be completed. It had been agreed that on the 2nd Sat of every month there will be a working party.  AS DCC meeting – minutes to be completed.  **3.4 Five Year Plan Steering Group** - Elspeth Gurney  DG presented report on behalf of Elspeth who is unwell.   * Growing disciples and house groups ongoing. * Alpha course starts on Thursday 26th Sept. * Marriage and Baptism prep in progress. * Eco Church to be launched on Sunday 29th Sept. * Town Chaplainship - Oct 9th – meeting in Parish Centre. The Chair of the national group is coming to talk and look at what may be possible in Alton.   Buildings – continue to look at possible work on St L and AS. A digital building survey of AS is to be completed so that any future work can be discussed and planned accordingly.  Growing Younger – this is on hold due to Ali leaving.  Growing Structures – Ellie Elder has been appointed as the Asst Parish Administrator, and will taking responsibility for communications within the Parish.  St L – call for extra sidepersons.  **4. Terms of Reference of Worship & Outreach Committee to replace Parish & Social Life Committee** – Andrew Micklefield  As agreed at the last PCC meeting a new committee has been formed to replace the Parish and Social Life committee which will be named The Worship & Outreach Committee.  List of responsibilities – group will meet regularly (monthly) and Robin Kemp will chair the group.  TOR were published and circulated to the PCC and all were in agreement.  **5. Focal Ministry Paper, agreed by the Ministry Team** - Andrew  AM presented the paper on Focal Ministry. Each church will have its own minister to provide a focal point, with all the ministry team to provide support as necessary. First call will be the focal ministers for that church but all team will still be available, particularly AM.  It was noted that Margaret and Peter Bell will be leaving next Easter 2020 so will no longer be available from this time.  LH stressed that it was important not to lose the ‘Parish’ identity in the move towards focal ministry. AM agreed this was important – more events like the Parish Awayday would be encouraged.  **6. Youth Ministry in the Parish of the Resurrection**  Ali’s resignation has started new conversations as to how should move forward with youth ministry. Should the same appointment be made or is there another approach.  LH gave an update on the Kings Arms project, which is expanding into Alton. Now working with local architect on project on the building, which will concentrate on removal of asbestos and provision of toilets first, then kitchen and fire escape. Project costs will be in five figures. They have now hired a youth worker and youth link worker, and have a new Office Manager in place. Staff now up to 10.  An Open forum discussion took place on the future of youth ministry at POTR. Main points raised are summarised below:   * Support needed for FROG and Mettle, plus occasional support for SAS (run by Keren Brake) * Need to encourage older youth to draw in a larger group * Older age group has different needs to younger age group * Need to talk to other churches to get some ideas – work with other Alton churches to provide joint approach? * Frequency of sessions needs to be looked at – impetus can be lost of sessions too widely spaced apart * Need to consider what type of person? What characteristics? * Married couple? Group of young people? Maybe a house share option/house for duty? * Married couple may provide a role model for children to aspire to.   It was agreed to set up a small group to work on suggestions and provide a report back to PCC on recommendations for way forward. JW and LP volunteered. AM to send out something to ask for volunteers for group.  **7. Jigsaw Puzzle Festival Review**  The PCC were informed that at a recent review meeting it had been agreed not to hold a Jigsaw Festival in August 2020 but to look at possible 2021 event. It had also been agreed that the August bank holiday should be avoided for any future events.  PB commented that will need to be managed as people are completing jigsaws for the next festival already. Need to get communication out asap. The community activity was very important and should not be underestimated. Good for older people who may not be able to join other activities.  **AOB** – MB raised the issue of Busy Bees Nursery who are struggling to attract new parents as the location of the nursery is not clear to passers by. Post and deliveries for the Parish Centre also go astray due to lack of signage.  The PCC agreed to allow a temporary sign for Busy Bees nursery to be attached to the hedging adjacent to the Parish Centre. TD looking at new permanent signage for the Parish Centre.  **8. Closing prayers**  Meeting closed at 21.10 | AR  AS Churchwardens  TW  All PCC members  AR  AM  TD |