**Notes of the Parish Executive Meeting**

**Wednesday 24th February 2021**

Discussion on the re-opening of Church Buildings following the Government’s Roadmap

* + From Monday 8th March reintroduce Private Individual Prayer. Use the same rota system as before the last lockdown.

 St Lawrence - Tuesday 2-4pm; Saturday 10am-12noon

 All Saints - Monday 2-4pm; Friday 10am-12noon

 Holy Rood - Wednesday 10am-12noon; Saturday 2-4pm

 St Peter’s - Thursday 2-4pm

* + From Monday 29th March as the ‘Rule of Six’ is introduced the churches will re-open for worship on weekdays and Sundays using the same COVID restrictions and guidance as before.
	+ It will be Holy Week so Gordon and Andrew will arrange a rota for consultation

Maintenance Matters

* + Keysafes - Philippa to contact Ecclesiastical Insurance to ascertain what additional premiums would be levied if we went to key safe systems in all four churches.
	+ Fire Extinguisher contract - WJ Fire to be awarded contract for all churches and the two halls
	+ Lightning Conductors - will be contracted to Eless and all will be inspected on 3rd March
	+ Regular Maintenance - All contractors to be directed to The Parish Office

 - All fabric work to be ordered through The Parish Office

 - Out of hours work to be organised by Churchwardens and Parish

 Office informed

 - Contractors list to be updated as we go and any extras to The Parish Office

Volunteering

Tim D raised the point that we will need enlist volunteers again as we reopen more fully. Some may now not be able to continue with volunteering as before or be involved in new and other things. A message will need to go out across the parish.

Building Strategy

Andrew Micklefield introduced the idea of a strategy for Fabric and Buildings - more like an ongoing plan of works guided by Quinquennial reports and items as identified by focal ministers and churchwardens. AM to send out a document he has been working on for any additions to be added. Will need presenting to PCC at some point.