

Parish of the Resurrection, Alton



Monday 24th May 2021, 6.00pm (via Zoom)

In attendance was: Revd Andrew Micklefield (AM), Colin Aiken - Treasurer (CA); Derek Gurney (DG), Revd Rachel Sturt (RS), Revd Lynn Power (LP), Matthew Bayliss (MB); Alan Armstrong (AA); Wendy Burnhams (WB); Sarah Neish (SN); Angie Briggs (AB); Keith Arrowsmith-Oliver (KO); John Vivian (JV)

Philippa Penfold (PCC Secretary) (PP)

1. **Welcome** The meeting was opened by Revd Andrew Micklefield with a short bible reading and prayer.
2. **Apologies were received from:** Tim Duddridge (TD), Tori Hewitt (TH); Lisa Hillan (LH); Robin Kemp (RK); Revd Gordon Randall (GR); Elspeth Mackeggie-Gurney (EG)
3. **Minutes of last PCC meeting, held on the 19th April 2021** were approved.
4. **Matters Arising -**
 - **Speed bump at Parish Centre** This will be painted during half term week.
 - **St Peter's church warden** The Governance document will be changed to show that SN is the churchwarden of St Peter's, which has been confirmed as a Parish Church.
 - **Meeting with BLS** There will be 3 working streams – worship and service patterns, schools and governance. Volunteers are needed with school experience.

Diocesan Update from AM

AM updated the meeting with the latest news from the Diocese. Prayers were offered to support the work of AM and the Deanery team at this time.

5. Finance update (CA)

The Draft Budget has been issued and revised – CA would like feedback on this. The April figures will be available by the end of the week. All bank accounts are currently healthy.

SN asked what was left in St P's fund after recent expenditure. CA responded that at end of March the balance was £812.

MB asked how the budget worked to forward plan for specific expenditure items. CA responded that there would be standalone budget when needed – specific projects would be part of the planning process but might need to consult with church groups to see if they have any smaller projects which might need some funds during the year.

DG – need to do a 5 year plan to include bigger projects such as reordering the churches. Each committee should be asked in October for spending plans for following year.

CA requested PCC agreement and approval on the following items:

1. Bench outside St Lawrence in memory of Revd Ian and Judith Toombs – this has been paid for by POTR on the understanding it would be reimbursed. A donation was received last year but there is still £799.20 outstanding which needs to be cleared in the accounts. St L Fabric Fund is restricted and needs approval from PCC to move money out of it. Ian Toombs legacy was generous and can cover this bill.

Resolution: The PCC approved that £799.20 can be moved from the St Lawrence Fabric Fund to cover the remaining expense of the bench in memory of Revd Ian and Judith Toombs.

2. POTR gift to Revd Joy Windsor – Joy left at a time when it wasn't possible to make a collection, so a £300 Amazon voucher was presented to her by AM instead, which needs to be accounted for.

Resolution: The PCC agreed to record the payment of £300 to Revd Joy Windsor as 'Clergy Expense' in the accounts.

6. Buildings and Fabric

Nothing to report.

7. Basis of Governance, Committee Structure, Terms of Reference

An updated paper had been circulated by AM with revisions from the last meeting.

Need to change wording regarding churchwarden at St Peter's which has been confirmed as a Parish Church by the archdeacon.

CA – need to have budget owners who are aware of the budget for each group. Each church group would 'own' their fabric fund. Can spend up to £200 without PCC approval but above would need approval. Need a grid to show all the groups and who are the members of each group.

TOR Admin & Finance – these had been agreed by the PCC at a previous meeting.

Need to add in the need to discuss with other church groups during budget preparation period. All agreed

TOR Worship & Outreach.

After a discussion it was agreed to change the title to 'Community and Outreach' to cover mainly social and external events. All agreed.

Executive Group – three different areas – standing, buildings (some overlap with Admin & Finance) and churchwardens.

Local Church Groups – each church building has group who take responsibility for that building and community it serves. Forming identity for that local church and keep an eye on potential fabric issues.

Vision & Strategy Group – similar to work of current Futures Group. Need to look at membership but may remain as Futures group.

Membership of groups (Diagram) – maybe need a churchwarden in each group. Widen out to other interested church members.

Protocols

The PCC discussed a range of Protocols that should be put in place for each group, as follows:

- Every PCC agenda must include an item for reports from each group. Written report required to be circulated prior to each meeting. Proposals and actions need to be made clear for PCC. All reports must be suitable to be made public, apart from confidential issues.
- Meetings to take place regularly and in a timely manner (before the PCC meeting).
- Papers must be available in advance (5 days before PCC meeting).
- Membership of each group will be reviewed on an annual basis, after the AGM.
- PCC membership to be reviewed but within the legal requirements, e.g. number of deanery synod reps.
- Training should be provided for group members – training for PCC members is already available.
- Church reps to be more active in communicating with their churches.

Next meeting 26th June – Futures Group presentation of recommendations.

Meeting on a Saturday to allow time for PCC to go through recommendations and discuss fully. Will give pre-reading material a week before meeting to allow people time to prepare.

Meeting ended 19.49