**POTR Parochial Church Council meeting**

11th July 2023

6.30-8.00pm, All Saints Church Hall

Followed by a drink at The George for those who can.

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| **No.** | **Item** | **Attachment** | **Lead** | **Time** |
| 1 | Open with prayer |  |  | 6.30pm |
| 2 | Apologies + Declarations of Interest |  | Sue Hubbard |  |
| 3 | Minutes of last meeting | 1 | Rev Andrew | 6.35pm |
| 4 | Matters arising not otherwise on the agenda:* Declaration of interest / Trustee suitability forms
* Busy Bees contract
* Admin Review
* School governors
* Charitable giving – identifying charities
* Living in Love + Faith update
 | 23 | Rev AndrewMatthew B Rev Andrew““ | 6.40pm |
| 5 | Highlight item (a space for an issue identified as needing special attention) Risk Register – to discuss attached Draft and identify risk areas and actions to mitigate those risks. | 4 | Helen | 6.50 |
| 6 | Exec Committee (issues and minutes of last meeting for info)* Minutes for info
* PAT testing
 |  | John Vivian | 7.00 |
| 7 | Fabric Committees (issues and minutes of last meeting for info)* St Lawrence
	+ Forming of Fabric Committee
* Holyrood
	+ Minutes of 20th June for info
* All Saints
* St Peters
 | 5 |  | 7.05 |
| 8 | Worship + Spiritual life (issues and minutes of last meeting for info)* Sidespeople list
 |  | Rev Andrew | 7.15 |
| 9 | Looking Forward Recommendations( 1 set of recommendation at alternate meetings)Growing Community | 6 | Rev Andrew | 7.20 |
| 10 | Finance + Admin (issues and minutes of last meeting for info)* Current budget position
* Policies table (standing item)
* Draft POTR “Basis for governance / structure”
* GDPR policy update
* ? Health + Safety policy
* Minutes of last meeting for info only
 | 789 | Helen Walters / TreasurerMatthew B | 7.30 |
| 11 | Communities and Outreach (issues and minutes of last meeting for info)* Church away day
* Minutes for info
 | 10 | Robin Kemp | 7.40 |
| 12 | Children, Youth + Families Committee (issues and minutes of last meeting for info)* Communication Policy for Youth Ministry” policy for review / approval
 | 11 | Robin Kemp | 7.45 |
| 13 | Staff + Volunteers Committee (issues and minutes of last meeting for info)* Update on formation
 |  | Matthew Baylis | 7.50 |
| 14 | Deanery Synod* Karamoja
* Date of next meeting: 19th Oct, 19th Feb, 26th June, 24th Oct (venues tbc)
* Minutes of last meeting (if available)
 |  | Derek / Keith | 7.55 |
| 15 | Safeguarding(standing issue in case needed)* Training link
* Safeguarding information in church buildings
 |  | Rev Andrew | 8.00 |
| 16 | Items for next agenda |  |  | 8.05pm |
| 17 | Dates of next meetings (2nd Tuesday of every month except Aug + Dec)12th September, 6.30pm |  |  | 8.10pm |
| 18 | Close in prayer |  |  | 8.15pm |