## POTR Parochial Church Council meeting Minutes of meeting

Tuesday 12<sup>th</sup> September 2023 7pm – 9 pm, All Saints Church Hall

No.	Item	Attachmt	Action
1	Open with prayer – Revd Gordon Randall		
2	Apologies + declarations of interest Present: Revd Gordon Randall (GR), Lisa Hillan (LH), Derek Gurney (DG), Angie Briggs (AB), Revd Wendy Burnhams (WB), Matthew Bayliss (MB), Craig Stolton (CS) (Treasurer), Sarah Neish (SN), Cheryl Fisher (CF), Helen Walters (HW), John Vivian (JV), Robin Kemp (RK), Revd Andrew Micklefield (AM), Clive Muller (CM) Apologies: Keith Arrowsmith-Oliver (KO), Tori Hewitt (TH)  Declarations of interest – none declared.		
3	Minutes of last meeting 11 <sup>th</sup> July 2023 - accepted	1	
4	<ul> <li>Matters arising not otherwise on the agenda</li> <li>Declarations of Interest forms - PP to send out form again as not all have yet submitted.</li> <li>Busy Bees contract - hourly rate will go up in line with CPI - awaiting new rate. Will be rebate for energy costs. Agreed to reduce utility costs from Sept.</li> <li>Admin review - meeting has been arranged to include TH and CS. Nothing further to report.</li> <li>School governors - nothing further to report.</li> <li>Living in Love + Faith update - PCC members have completed the 5 sessions. Deanery Synod members have now been invited so any PCC member can attend if missed first time. November CofE Synod will debate this again so might need to revisit to allow further questions from Parish - send written communication explaining LLF situation and arrange a Parish meeting late November after Synod.</li> <li>Parish giving - envelope scheme still in operation, particularly at Beech. F&amp;A looking at this and CF and TH will come and discuss with the Beech congregation to find out what the issues are.         <ul> <li>Need to look at Generosity and Stewardship over the next few months. How do we replenish Fabric fund monies?</li> </ul> </li> </ul>		Parish Office  MB  MB  AM  CF/TH  F&A Comm
5	Replacing Gordon – there will be a process of recruitment to replace the Assoc Vicar position via the Diocese. Bishop David keen to start process immediately – need job description and person spec. AM to put this together with a		

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	small group (Helen/Matthew, Robin) which can be		AM/HW/MB/RK
	expanded if required.		
	Goodbye to Gordon and Ruth – HR would like to have a		
	gathering after Afternoon Worship on Sunday 22 <sup>nd</sup> Oct.		
	POTR would like to have a 'goodbye' at evensong at St L on		
	15 <sup>th</sup> Oct with drinks and nibbles afterwards.		
6	Eco church update – quarterly	2	
	(issues and minutes of last meeting for info)		
	Elspeth Mackeggie Gurney has provided a report for PCC		
	(item 2).		
	Heating systems – HR are already discussing about a new		HW
	boiler – HW to inform Eco Church of progress.		
	PCC expressed their thanks to Elspeth and the Eco Church		
	team for all their hard work to progress this.		
7	Union of Benefices		
	<ul> <li>Update – one objection has been received from</li> </ul>		
	Medstead. This will hold up the process. Richard		
	Brand will hold a meeting on 4th November with		
	joint BLS PCC to work through process.		
	TH and AM will meet with BLS Treasurers to work		AM/TH
	through bookkeeping processes.		
	<ul> <li>Deadline for comments 18<sup>th</sup> September – positive</li> </ul>		
	comments would be very welcome.		
8	Exec Committee	3	
	(issues and minutes of last meeting for info)	4	
	Fixed Electrical testing – testing took place in June by	plus	
	Baudelaire. Five out of the six buildings failed. Two	folder	
	quotes have been obtained from Baudelaire and		
	Coombs. JV presented the two quotes and		
	recommended that the Baudelaire quote be accepted		
	due to our current good relationship and trust for their		
	workmanship.		
	Proposal – to ask Coombs why they did not quote on		Parish
	C3's. Can they re-quote within 7 days to include the		Office/AM/JV/
	additional items? Baudelaire to be asked if they can		HW
	reduce their quote. JV, HW and AM to then make the		
	final decision based on information received.		
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		Thanks from PCC to Resurrection Furniture for loan of equipment.  Committees  d minutes of last meeting for info)  St Lawrence — pathways done. To be finished tomorrow (13 <sup>th</sup> Sept). Working Group and Whatsapp group have been established. Karcher has been purchased to help with gutter cleaning which can be used across the Parish.  Benches have been moved which has cut down on the antisocial behaviour.	5 6 7 8	
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	•	-Galilee Chapel door repair – oak wood was donated by contractor who did repair. JV to write and thank him. It was also suggested that an article in Sunrise should be written to say thanks, mentioning company name.  Holyrood  Bees in the vestry again – one colony has have now		JV
	•	been taken out, but two more have now taken up the space in vestry roof. Two quotes have been provided £3000 (from current contractor) and £1500-5000 from new contractor. No honey is coming through vestry ceiling anymore.  Proposal: HW suggests just wait and see if current situation deteriorates, rather than spend further money now. AGREED  All Saints		
	•	<ul> <li>Noticeboard – noticeboard blew down during storm in 2022. Two quotes have been obtained and were presented to PCC. Quote 2 is company used in HR but more expensive. Proposal: to accept the cheaper quote from The Noticeboard Company (Quote 1). AGREED.  Butts Church will make a contribution to cost. List B approval will be required.</li> <li>St Peters - Quinquennial report has been received.</li> </ul>		Parish Office
		Fabric Group will discuss and come back to PCC with proposal.  -Fallen leaves causing a big problem – Parish Office to get quote from Stubbys for monthly clean Sept – Jan.		Parish Office
		p + Spiritual life		
(issu	sues and	-Evening services, Church@4 and informal services need to be reconsidered due to staff leavingMinistry Team going on away day to the RAF Club in London on 25 <sup>th</sup> September. PCC agreed to pay for the lunch for the Ministry Team.		

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11	Finance + Admin		
	<ul> <li>Current Budget position – CS had provided current</li> </ul>	9+10	
	budget position to PCC. More giving in first 6 months	11	
	so ahead of budget. More Planned Giving.	12	
	Expenditure has gone up but only £5K loss not £9.5K	13	
	budgeted so better than expected. Utilities are		
	better than expected.		
1 1	-Fabric Funds – up to date figures given with papers		
	for the meeting.		Church Wardens
	-CS needs any new proposed expenditure coming up		Cirareir Wardens
	(by end Nov) to help in preparing budget for 2024.		
	The PCC expressed their thanks to CS for his work on		
	up to date numbers.		
	-HW had provided a 'Decision Making Tree' to help		
	indicate what can be spent and by whom. HW to		HW
1 1	resend out the form to be used for any spending		
	requests.		
	<ul> <li>Minutes of September meeting</li> </ul>		
	<ul> <li>Policies table (standing item) – nothing for review at</li> </ul>		
	the moment.		
	<ul> <li>Common Mission Fund contribution – attachment 13</li> </ul>		
	shows CMF request from Diocese which has been		
	reduced.		
	<b>Proposal:</b> F&A propose that this should not be		
	reduced and should stay at current level. PCC		
	approved.		
	Reviewing fees for building hire – including the Butts		
	Church fees for use of All Saints, building hire rates		
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	and Busy Bees fees.		
	Proposal: Full building hire fees to be increased by		Parish Office
	CPI rate (to be advised) but Charity rate to remain		Tansii Onice
	the same for 23/24. Butts Church agreement to be		AM/Butts
	reviewed in discussion with Butts Church leaders –		Church
	AB, CF & AM to be involved. <b>AGREED.</b>		Church
	Investment monies are being reviewed to make sure		
	best rates are achieved.		
	<b>Proposal:</b> PCC asked to approve CS to move £51,000		
	to 5.1% investment account. AGREED		CS
	Investment Policy to be reviewed and brought back		
	to PCC.		F&A Comm
12	Communities and Outreach		
	(issues and minutes of last meeting for info)		
	-Need to ensure that similar activities do not clash		
	(eg. recent Parish Tea and Afternoon Tea for GAP		
	travelling meal).		
	-Skittles evening has been replaced as not cost		
	effective		
	-Meeting next week to discuss Outreach event. Need		
	an evangelistic event in Spring, maybe for whole		
	town. Possibly dinner event with good speaker as		
	long as bring non-Christian friend. Request to raise		

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	this also at Alton Ministers meeting. Paper to come		
	back to PCC.		RK
	-Christmas events to be discussed at committee		
13	Children, Youth + Families Committee		
	(issues and minutes of last meeting for info)		
	<ul> <li>Replacing Martha – discussion taken place with</li> </ul>		
	Kings Arms and might be able to offer a package		
	with a Youth Group (11-18 age group). Also		
	discussion with Philip Simpkins, Methodist Church		
	who may be able to obtain grants. BenBinFro also		
	losing their childrens worker. Howard at Medstead		
	may or may not get Lorna back after maternity		
	leave. Needs further discussions in the next month		
	about what local churches may need in the area. Do		
	not want to leave this too long so Martha's good		
	work does not go to waste.		
	-Resurrection Furniture also looking at the funding		
	they can offer for future.		
	-Important to keep Lighthouse and GLOW going to		
	keep the enthusiasm alive.		
	-PCC October meeting to discuss in more detail.		
	-i ce octobel meeting to discuss in more detail.		
14	Staff + Volunteers Committee		
	(issues and minutes of last meeting for info)		
	<ul> <li>Membership – two people have responded (Paul</li> </ul>		
	Susans and Fiona Walke) who along with Sally Kemp,		
	MB and AM will now will form committee, with PCC		
	approval. APPROVED		
15	Safeguarding		
	(standing issue in case needed)		
	<ul> <li>Training complete by all? All PCC members are</li> </ul>		All PCC
	reminded that they must complete this training.		members
	Results to be returned to Sally Kemp.		
	https://winchester.anglican.org/safeguarding/safeguarding-training/		
16	Poll ringing Food paper has been circulated APPROVED	14	
16 17	Bell ringing Fees – paper has been circulated. APPROVED  Deanery Synod: next meeting in October. New Deanery	14	
1/	Synod secretary needed.		
	Date of next meeting: 19 <sup>th</sup> Oct, 19 <sup>th</sup> Feb, 26 <sup>th</sup> June,	15	
	24 <sup>th</sup> Oct (venues tbc)	15	
40	Minutes of last meeting		
18	Items for next agenda – Alton Resilience funds;		
10	Organist/Verger fees review.		
19	Dates of next meetings (2 <sup>nd</sup> Tuesday of every month except Aug + Dec)		
	Tuesday 10 <sup>th</sup> October 2023 @ 6.30pm AS Hall (preceded by		
	Resurrection Furniture AGM)		
20	Close in prayer – Revd Andrew Micklefield		
20	Meeting closed 20.58		
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