

**POTR Parochial Church Council meeting
MINUTES**

10th October 2023

6.30-8.30pm, All Saints Church Hall

Preceded by the AGM of Resurrection Furniture at 5.30pm

No.	Item	Attachment	Action
	AGM of Resurrection Furniture - All members of the PCC are the "members" of Resurrection Trading	1 2	
1.	Open with prayer		
	<p>Present: Helen Walters (HW), Cheryl Fisher; (CF); Revd Andrew Micklefield (AM); Sarah Neish (SN); Clive Muller (CM); Lisa Hillan (LH); Keith Arrowsmith-Oliver (KO); Derek Gurney (DG); Revd Gordon Randall (GR); Matthew Bayliss (MB); Robin Kemp (RK); Angie Briggs (AB)</p> <p>Present: Philippa Penfold (PCC Secretary) taking minutes</p> <p>Apologies – John Vivian. Tori Hewitt; Revd Wendy Burnhams; Craig Stolton (Treasurer)</p> <p>Declarations of Interest - none</p>		
2.	Minutes of last meeting – agreed	3	
3.	<p>Matters arising not otherwise on the agenda</p> <ul style="list-style-type: none"> Replacing Gordon – recruitment of Associate Vicar. HW and RK still to meet with AM to discuss template for job description and interview and advertising process. Alton Resilience Fund update – now called Alton and District Charitable Foundation. Was granted charity status on 29th August 2023, and has five trustees. Has new logo and has same approach as before, in that it is based on a referral system. Any money pays for the request directly, so cash not given to applicant. £45K has already been given out. Grants are being applied for to help bolster funds. No urgency as yet for further funds. Harvest Church is supporting. AM suggested that POTR should also be involved to a similar level. DG also suggested that this could also fit well with Resurrection Furniture, as for gifts of furniture as well as grant funding. Organist fees – to be referred to F&A committee 		AM, HW, RK

	<ul style="list-style-type: none"> • Admin Review – meeting last night. Report to be taken to F&A meeting • School Governors and Chair – St Lawrence governing body is OK. Andrews Endowed need two foundation governors, plus a parent and LA governor. Chair is also stepping down from position but not from board. AM and Carolyn Wallis are currently sharing the Chair role but this cannot continue for too long. AM will be writing out an appeal for new governors. • Union of Benefices – some objections have been received including one from Shalden. Will now need to be referred to Church Commissioners, which will not take place till March. AM and TH have met with BLS treasurers to help talk through financial process. 		AM
4.	<p>Highlight item :</p> <ul style="list-style-type: none"> • Charitable Giving – report written by AM has been circulated to PCC members (attached) PCC discussed the report. -Could encourage congregation to engage with a specific charity (Charity of the month?) – not just POTR giving funds. This could be via the ‘advocate’ for each charity. -Two way process – speakers come to POTR and also POTR members visiting the charity as relationships important to build. -Mission Partnership/Team/Advocacy Group could be set up to champion the relationships – maybe those who are acting as the advocate for each charity. -Should this also include BLS churches when asking for charity proposals. <p>AGREED: PCC in favour and willing to push this forward as outlined in AM report. Will need a lead to push this forward. KO and AM to talk through to get started and invite others to join team. Report back to next PCC with Policy.</p>	4	KO/ AM
5	<p>Exec Committee (issues and minutes of last meeting for info)</p> <ul style="list-style-type: none"> • Date of next meeting 6th Nov, 5pm • Fixed Electrical Testing repairs – currently in progress. 		

6.	<p>Fabric Committees (issues and minutes of last meeting for info)</p> <p>For info – PCC have noted the various reports submitted</p> <ul style="list-style-type: none"> • St Lawrence <ul style="list-style-type: none"> ○ minutes • Holyrood <ul style="list-style-type: none"> ○ Minutes <p>PCC need to approve the spend on the ivy removal from the church wall (item 6A). APPROVED</p> <p>Further work will be needed next year – 2nd quote may be required.</p> • All Saints • St Peters 	<p>5</p> <p>6 + 6a</p> <p>7</p>	
7.	<p>Worship + Spiritual life (issues and minutes of last meeting for info)</p> <ul style="list-style-type: none"> • Managing without an Assist. Vicar <ul style="list-style-type: none"> -Services Rota has been put out up to Easter and this has been approved, so Sunday services have been covered. -Baptisms, funerals are more difficult to find ministry team. Can Anna Chaplains help with funerals? -Pastoral team will need to be built to help with pastoral care. -All Souls service – PCC members invited to attend. -Remembrance – evening service at St L to pray for peace, with Phillip Simpkins -MB asked if the rota is flexible enough to achieve well-being for all ministry team involved. Is it worth stopping some things not to over stretch clergy? A lot of reliance on retired clergy to be able to cover rota. Some clergy also support in surrounding benefices. -Work in care homes should not be forgotten – Anna Chaplains are important for supporting this work. -Future PCC meeting will cover Clergy well-being, which is linked to Deanery Synod discussions. -5th November All Together service - new Bishop of Winchester will be attending. Will take the form of Q&A so could ensure that Bishop is aware of what we do and how important clergy well-being is. Can keep going but need Assoc Vicar asap. 		
8.	<p>Finance + Admin (issues and minutes of last meeting for info)</p> <ul style="list-style-type: none"> • Next meeting – 16th October • Current Budget position – no Treasurer present. Position hasn't changed as no meeting has taken place since last PCC meeting. 	8	

	<ul style="list-style-type: none"> • Policies table (standing item) – Child Protection and Safeguarding are due for review. Also GDPR awaiting guidance from Diocese. H&S policy – for new Staff committee. <p>Butts Church review of giving – Andrew to have a conversation with the Butts or to bring to F&A to discuss with a proposal back to PCC</p>		AM
9.	<p>Communities and Outreach (issues and minutes of last meeting for info)</p> <ul style="list-style-type: none"> • Minutes <p>Nothing further to report</p>	9	
10.	<p>Children, Youth + Families Committee (issues and minutes of last meeting for info)</p> <ul style="list-style-type: none"> • Replacing Martha - Recruitment of Youth and Childrens Worker – AM put some options forward: <ol style="list-style-type: none"> 1. Kings Arms have put together a proposal for youth work at price of £12K – this has been parked for new by committee as this is a lot of money. 2. Lorna Littlewood (Gordon's daughter) has handed notice with CAGS after maternity leave. Has approached AM to offer part-time hours for children's work. Suggestions are support for GLOW after school club, and St L Teddies. 3. Jenny Hudd (member of Butts Church) teaches 2 days at Andrews Endowed. Has offered to volunteer some hours. Could be paid to perhaps support local primary schools to do liaison work. Maybe 2 and 3 could act as job-share? 4. Revd Matt Boynes at BenBinFro also losing their children's worker, so would also be interested in a possible benefice share for children's worker. 5. GLOW club really important to support and grow. Someone who is a parent would be good to lead this. <p>AGREED: CYF committee to look at proposals with AM and prepare a proposal for a future PCC meeting.</p> 		AM/RK
11.	<p>Staff + Volunteers Committee (issues and minutes of last meeting for info)</p> <p>Next step to prepare agenda for first meeting and get date in diary.</p>		

12.	Safeguarding (standing issue in case needed) <ul style="list-style-type: none"> ? Training completed by all HW and LH still to complete. Aim to complete by Nov meeting. 		
14.	Looking Forward Recommendations (1 set of recommendation at alternate meetings) <ul style="list-style-type: none"> Growing Younger – AM has annotated report and circulated. <ul style="list-style-type: none"> 6.1 – completed. Need to talk about communion for children. For future PCC discussion. 6.2 – progressing in St L and HR. Different churches can offer a variety of different styles of services to meet the majority of needs. 6.4 done 6.5 not done – blocked with Alton College. Needs to be reviewed. 6.6 Younger people being asked at St L for various roles, including choir, readers, chalice etc. Need to encourage younger people to perhaps join the choir at St L – choir workshops? HR has good mixture of traditional and modern, using organ and/or Bluetooth speaker. 	10	
15.	Items for next agenda <ul style="list-style-type: none"> ○ Outreach event – Alton Minsters meeting had discussion with speaker from Four Marks on possible ways to hold an event and how this might be run. CYF committee to discuss and bring proposal to PCC. ○ Pastoral teams – Ministry team to discuss. ○ Lent lunches – Ministry team to discuss 		RK AM AM
16.	Dates of next meetings (2 nd Tuesday of every month except Aug + Dec) <ul style="list-style-type: none"> Tues 14th Nov 		
17.	Close in prayer led by Revd Gordon Randall		

Rev Gordon Randall

