**POTR Parochial Church Council meeting**

14th November 2023

6.30-8.30pm, All Saints Church Hall

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| **No.** | **Item** | **Attachment** | **Lead** | **Time** |
| 1 | Open with prayer |  | Helen | 6.30pm |
| 2 | Apologies + Declarations of Interest |  | Helen | 6.35pm |
| 3 | Minutes of last meeting | 1 | Helen | 6.40pm |
| 4 | Matters arising not otherwise on the agenda* Replacing Gordon
* Admin Review
* School Governors and Chair
* Union of Benefices
* Charitable giving update
 | 2 | Rev AndrewMatthew B | 6.45pm |
| 5 | Highlight item :* PCC Membership – co-option of Mark Penfold and Phillipa Penfold

Link: [Rules of Representation](https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules/contents) | 2 (contd) | Rev Andrew’s report | 6.55pm |
| 6 | Exec Committee(issues and minutes of last meeting for info)* Future of committee
* Fixed Electrical Testing repairs
 | 2 (contd) | John Vivian | 7.10pm |
| 7 | Fabric Committees (issues and minutes of last meeting for info)* St Lawrence
* Holyrood
	+ Minutes
	+ Bellringing policy
	+ Disability access information
* All Saints
* St Peters
	+ Dealing with the Quinquennial Report
 | 345 | John / CliveHelen / MatthewAngieSarah | 7.20pm |
| 8 | Worship + Spiritual life (issues and minutes of last meeting for info)* Managing without an Assist. Vicar
* Pastoral Team
* Lent lunches / Lent sessions
 | 2(contd) | Rev Andrew’s report | 7.40pm |
| 9 | Finance + Admin (issues and minutes of last meeting for info)* Current Budget position
* Minutes of last meeting
* Organist fees
* Policies table (standing item)
 | 678 | Helen Walters / Treasurer | 7.45pm |
| 10 | Communities and Outreach (issues and minutes of last meeting for info)* Minutes
* Outreach event
 |  | Robin Kemp | 7.50pm |
| 11 | Children, Youth + Families Committee (issues and minutes of last meeting for info)* Replacing Martha
 | 2 (contd) | Robin Kemp | 7.55pm |
| 12 | Staff + Volunteers Committee (issues and minutes of last meeting for info)* minutes
 |  | Matthew Bayliss | 8 pm |
| 13 | Safeguarding(standing issue in case needed)* ? Training completed by all
 |  | Rev Andrew | 8.05pm |
| 14 | Deanery Synod | 9 | Derek Gurney | 8.10pm |
| 15 | Items for next agenda: |  | Helen | 8.15pm |
| 16 | Dates of next meetings (2nd Tuesday of every month except Aug + Dec)* Tues 9th January 2024
 |  | Helen | 8.20pm |
| 17 | Close in prayer |  |  | 8.25pm |