**POTR Parochial Church Council meeting**

Tuesday 14th May 2024

6.30-8.45pm, All Saints Church Hall

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_M2UyZTIyOTEtYzljYy00YjVjLWIyZDAtNTIzYzVmMjFlMmE3%40thread.v2/0?context=%7b%22Tid%22%3a%224a5378f9-29f4-4d3e-be89-669d03ada9d8%22%2c%22Oid%22%3a%22d1b43ab2-d791-4173-affa-fd0eb9910baf%22%7d)

Meeting ID: 311 146 788 810 Passcode: m6kw92

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| **No.** | **Item** | **Attachment** | **Lead** | **Time** |
| 1 | Open with prayer |  | Andrew | 6.30pm |
| 2 | Apologies + Declarations of Interest |  | Andrew | 6.35pm |
| 3 | Minutes of March PCC | 1 | Andrew | 6.40pm |
| 4 | Matters arising not otherwise on the agenda* Union of Benefices
* Sharing All Saints with Butts Church
* Meter readings
 |  | Andrew | 6.45pm |
| 5 | Exec Committee(issues and minutes of last meeting for info)* Minutes of April meeting
 | 2 | Andrew | 6.55pm |
| 6 | APCM* Arrangements (time / venue)
* Churchwarden for St Lawrence
 |  | Andrew | 7.00pm |
| 7 | Admin Review* Job descriptions
* Pay rise
* Terriers + Log books
 | 3 | Andrew / Matthew | 7.10pm |
| 8 | Fabric Committees (issues and minutes of last meeting for info)* St Lawrence
	+ Reordering
* Holyrood
	+ Minutes
	+ Spending Decision - Boiler
* All Saints
* St Peters
 | 45, 6 + 77a 7b 7c | John / CliveHelen /MatthewAngieSarah | 7.15pm |
| 9 | Worship + Spiritual life (issues and minutes of last meeting for info)* Assist. Vicar starting
* Stewardship Campaign
* Pastoral Team
 |  | Rev AndrewSarah N | 7.35pm |
| 10 | Finance + Admin (issues and minutes of last meeting for info)* Current Budget position
* Minutes of last meeting
* GDPR actions (see item 9 in Attachment 8)
* Reserves Policy for review

Policies table (standing item)Updates due on:* + Baptism
	+ Bellringing (St L and AS)
	+ Recruitment of ex-offenders
 | 8910 | Helen Walters / Treasurer | 7.45pm |
| 11 | Communities and Outreach (issues and minutes of last meeting for info)* meeting notes
* Parish Away Day
* Evangelistic Dinner
 | 11 | Robin Kemp | 7.55pm |
| 12 | Children, Youth + Families Committee (issues and minutes of last meeting for info)* Recruitment of Y&C Worker
 |  | Robin Kemp | 8.05pm |
| 13 | Staff + Volunteers Committee (issues and minutes of last meeting for info)* Health + Safety policy
* Risk Management
* Admin staff pay rates
 | 1212a | Matthew Bayliss | 8.10pm |
| 14 | Deanery Synod * 26th June, 10th Oct, 19th Feb ‘25
 | 13 | Derek Gurney | 8.20pm |
| 15 | Items for next agenda: |  | Helen | 8.25pm |
| 16 | Dates of next meetings (2nd Tuesday of every month except Aug + Dec)* Exec – Tuesday 11th June, 6pm
* PCC - Tuesday 9th July 2024, 6.30pm
 |  | Helen | 8.30pm |
| 17 | Close in prayer |  |  | 8.35pm |