



AGENDA

THE PARISH OF THE RESURRECTION ALTON

Wednesday 22nd May 2024

Church of the Holy Rood, Holybourne

ANNUAL MEETING OF THE PARISHIONERS

1. Bible Reading & Prayers
2. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

3. Vicar's Report
4. Report on new Electoral Roll
5. Elections to PCC
6. Financial Statements of Parish for period up to 31st Dec 2022
7. Reports on Fabric
8. Report of the Deanery Synod
9. Safeguarding
10. Appointment of Independent Financial Examiner
11. Charitable/Mission Giving for POTR

ADMINISTRATIVE INFORMATION

The Parish of the Resurrection Alton is part of the Diocese of Winchester within the Church of England. The correspondence address is: The Parish Office, All Saints Hall, Queens Road, Alton GU34 1HU. The office is open during week day mornings.

The Parochial Church Council of the Ecclesiastical Parish of The Resurrection is a Registered Charity No: 1136970.

The Churches of the Parish are The Church of the Holy Rood, Holybourne; St Peter's Church, Beech; All Saints Church, Alton and St Lawrence Church, Alton

On 1st April 2024 the Parish of Bentworth, Lasham & Shalden was established and we are now in the wider Benefice of the Resurrection sharing ministry and mission.

Licensed Ministry team:

Vicar - Revd Andrew Micklefield

Associate Vicar - Revd Gordon Randall until October 2023

Assistant Priest - Revd Jon Rooke from June 2023

Assistant Curate - Revd Wendy Burnhams

LLMs - Mrs Debbie Thrower, Mrs Elaine Brown

PTO Ministry Team:

Revd Lynn Power, Revd Bruce Nicole, Revd Peter Brown, Revd Martin East

Churchwardens:

Mr Clive Muller, Mr John Vivian, Mr Matthew Bayliss, Mrs Helen Walters, Mrs Angie Briggs, Mrs Sarah Neish

Elected members of the PCC:

Robin Kemp (St Lawrence), Lisa Hillan (Church of the Holy Rood), vacancy (All Saints), Mrs Cheryl Fisher (St Peter's)

Deanery Synod Members:

Tori Hewitt, Keith Arrowsmith Oliver, Derek Gurney

Hon Minute Secretary: Mrs Sue Hubbard **Hon Treasurer:** Mr Craig Stolton

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) for the Parish of the Resurrection is the governing body of the Parish. The method of appointment of PCC members is set out in the Church Representation Rules and the Parish Scheme. The PCC met eight times during 2023. The PCC was supported by an Executive Group (Standing Committee), Finance & Administration Group, Worship & Spiritual Life Group (Ministry Team) & Community, Outreach & Community Group & Staff & Volunteer Group.

The Constitution of the Parish of the Itchen Valley and the supporting Policy Guidance document can both be found on the parish website.

AIMS AND PURPOSES

The PCC has the responsibility of co-operating with the Vicar, to promote the whole mission of the Church - pastoral, evangelistic, social and ecumenical - in the Ecclesiastical Parish of the Resurrection Alton. It is the duty of the Vicar and the PCC to consult together on matters of general concern and importance to the parish.

OBJECTS AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. The Parish Ministry Team and PCC all acknowledge the need to consider public benefit in planning activities and guidance on the advancement of religion.

We work under our Vision Statement of 'Proclaiming the Risen Jesus, Steadfast in Faith, Active in Service'.

This Vision is upheld by our Parish Values:

As a welcoming, worshipping community of disciples of Jesus we are:

Rooted in prayer – learning the practices of being in conversation and relationship with God our Father through Jesus Christ our Lord. In everything we do prayer comes before, during and after.

Rooted in the Bible – believing that The Word of God directs and guides our individual and our communal lives. We read, mark, learn and apply it to all our decision making and parish life

Rooted in the gifts of the Holy Spirit – sharing what we all receive from Him to encourage and build each other up. We always want to be open to the possibilities of the present and future whilst valuing our heritage.

Rooted in partnership – looking to work with and alongside others who are building and extending the kingdom of God. We will work with each other across our parish, with other local churches and with community groups who have kingdom values at their heart.

Rooted in quality – seeking that whatever we do is the best we can offer and is attractive to those in our communities.

Rooted in fun – enjoying the life that we have and presenting the Church and our faith in Jesus with liveliness and boldness

Rooted in our care of creation – being good and wise stewards of the world's resources and our environment. We will work towards the A Rocha Eco Church awards and Fairtrade status.

Main objectives for the year:

- To continue the established service pattern across both The Parish of the Resurrection an Bentworth, Lasham & Shalden and to encourage congregations to worship in each other buildings during each month
- To grow the small groups for pastoral care and discipleship and a regular pattern for Alpha and The Bereavement Journey
- To make contacts in the new housing developments through systematic visiting

- To build further our ministry team and its team-building
- To undertake an Administrative Review and policies updating strategy
- Improve the use of our Parish Resources

Strategies used to achieve our objectives:

- Focal ministry is further strengthened to give continuous pastoral and liturgical leadership in each congregation
- Greater use of email and social media to inform our parishioners of the activities of the church
- Further updating of our database and website to make them more useful to our administration and communication
- Formed a community of small group leaders
- Further development of the church-based database for communication and increased use of social media
- Use of teaching series to help movement between churches and worship
- Building teams for small groups and Alpha and Bereavement Journey

Vicar's Report - Annual Parochial Church Meeting

To me in many ways 2023 has been a year of consolidation. We have established a service pattern which encompassed our new friends in Bentworth, Lasham and Shalden – this has been a great encouragement. Much of my time has been spent working to get to know these three village parishes by conducting worship with them and attending meetings to help see a good future for ministry and mission. By the end of the year we were in a place to present a constitution and financial arrangements to the Diocesan Mission & Pastoral Committee and then to the Church Commissioners. As I write in March 2024 we know that we are looking forward to BLS becoming one parish and being in a benefice with us in The Parish of the Resurrection. Thank you to all those who have supported this moving forward.

Our wonderful Ministry Team has adapted very positively to these new arrangements, and I want to publicly thank them for all that they do to help me and to minister to you all. As seems so usual there are hellos and goodbyes. We welcomed Revd Jon Rooke as he finished his curacy in Four Marks and transferred his ministry to Alton. He now is very helpfully offering his time, particularly to Bentworth Church and School, alongside his hospital chaplaincy in Basingstoke and Winchester. It is so good to also welcome Olga, his wife. As part of the re-organisation, we have also taken Peter & Ingrid Owen-Jones into our team – both are retired priests living in Medstead. They have for a few years been part of BLS and continue in this way. At the end of August we said farewell to the popular Martha Lloyd, our youth and children's worker. Martha worked tirelessly to increase our ministry to a number of families and young people – we miss her. Lord's Hill's gain is definitely our loss! Then Gordon made it known that he and Ruth wanted to retire, and so they left with so many gifts at the end of October just as Gordon celebrated his 65th birthday. Gordon was such a huge personality in the parish and beyond and his ministry was wide ranging and profound. They are now happily living in St Mary Bourne and visiting Alton to do grandparent duties. In early 2024 we made the appointment of Revd David Chattell to join the team as Associate Vicar and we are working hard to make a new Children, Families, Schools Worker appointment. We are a strong and supportive team and we work hard together to be a resource across POTR and BLS and also across the ecumenical scene in Alton, and into the Deanery and Diocese.

I am enormously grateful to the members of our PCC who meet regularly to review, assess and put things together for the good and sustaining of our parish and congregations. So much of this

goes on under the radar without being noticed but is essential. The PCC team work collegially and systematically tackling many things which are complex and time consuming. Their work is so important, thank you so much for all that you contribute and the ways in which gifts are exercised. There has been work on the essential policies of the church, a thorough administrative review, new financial procedures put into place, thinking on the Living in Love debate which is happening within the Church of England, ensuring that we are working through our 'Looking to the Future' targets and all done with good prayer, Bible reading and love for the church and its people.

It is a truism that without our Parish Administrators much would not happen at all. We heavily rely on the gifts and skills of Philippa and Ellie and are aware that they work well beyond their contracted hours to make sure all is completed. We are heading towards increasing the number of hours we have for administration, with the Diocese and BLS helping with the costs. I am sure we have all rejoiced in their ministry to us.

I am so pleased to be a part of such a prayerful, dynamic and mission focussed Christian community. So many people come together to reach out in and outside of our churches. I am also so thankful that very little relies on me and that activities, events, services and more just seem to gracefully take place.

As you know I had to take time out at the beginning of 2023 through some ill-health and nothing stopped or even faltered. What a parish to be part of, thank you. We remain strong to our values and vision – 'Proclaiming the Risen Jesus – Steadfast in Faith – Active in Service. We keep Jesus up front and central – without him nothing is possible. He unites us and blesses us each and every day. I like to finish these reports with a piece of scripture and this year I share "...God has chosen to make known among the Gentiles the glorious riches of this mystery, which is Christ in you, the hope of glory." Colossians 1:27. Jesus is our hope. All that I have described - and I could have described more – show us this hope and share this hope. Thank you that we celebrate Him and celebrate all that we are in Him and through Him.

With my very best wishes

Andrew

PCC Report 2023

February 2023

- St Lawrence Fabric - broken panes of glass replaced, painting of Pod completed, lighting replaced
- St Peter's Fabric - Roof work to begin after Easter
- Holy Rood Fabric - Removal of bees agreed; new vestry shelving completed
- All Saints Fabric - Lighting survey taken place and plan is in place

- Utility Contracts - to switch contracts to a new 12 month contract - potential saving of £30,000
- Draft budget presented
- Policy review structure put into place
- Administration Review - Matthew Bayliss to co-ordinate

- Christmas Service reviewed - very good attendance. More Christingles need at St L service. Special thanks to Sue Dell for excellent Christmas party

- Busy Bees Lease - we have to set up a three year hire agreement not a lease. Matthew Bayliss to take forward

March 2023

- Eco Church - invite Chair of group to a PCC meeting. Agreed that products ordered through the Parish Office
- Busy Bees - need to set an appropriate rent. MB revising the agreement. Invoices to be sent out at the end of every month
- Agreed a date of Living in Love and Faith meeting
- Appointment of Craig Stolton as Treasurer
- 2023 Budget agreed. Need to adjust when energy consumption is known. Budget is £166,478 with a projected deficit of £26k
- Agreed to take meter readings monthly and sent to Parish Office
- Individual PCC members to respond to Diocesan 3 year Financial Plan - Gordon & Andrew to send a Parish response
- Charitable Giving - Gordon to lead on this with focus on giving a proportion of our funds, nominated charities, a culture of giving - further discussion needed
- Admin Review - Matthew Bayliss to meet with AM & GR
- Policies - Table of review to be on every agenda of Finance and Admin Group. New for an HR group - Terms of Reference to be discussed at Finance & Admin Group.
- Plans underway for Coronation Weekend
- Three new Foundation Governors needed for Andrews Endowed CE Primary School

April 2023

- Eco Church Policy discussed with Elspeth Mackeggie Gurney invited. Main item for the future to be the carbon footprint of all our buildings. Policy agreed; need costing for approval; strategy to be brought to next PCC meeting; thank you to the Eco Church Team; further reports quarterly.
- Holy Rood - bee work ongoing; Agreement of burial in area K; discussion of future grave reservations
- Finance & Admin - Annual Report presented and PCC members asked for considerations; HR Group Terms of Reference - paper presented and approved.
- GDPR - welcomed that we have the statutory notice and consent form were available on the website. Lisa Hillan to review future expected guidance.
- The Looking to the Future document was discussed. Review needed on the areas. Plan for review - a section at a time at PCC meetings in the future

May 2023

- Administration Review ongoing
- A new governor appointed for AEP
- LLF meeting held successfully
- Environmental Strategy presented by Elspeth Mackeggie Gurney - strategy represented work done and in progress; costs low but likely to increase; culture change in parish necessary. Agreed to confirm green energy supplier by autumn 2024; Silver Award - gathering complex carbon footprint data. Strategy approved, Team commended for their work.
- St Lawrence - more broken windows - mesh or equivalent to be explored; Guttering on spire, investigation on repair; paths due to be resurfaced; new hot water boiler installed; QI inspection taken place

- Holy Rood - Bee expert consulted; USB charging point now in vestry; Grave reservation policy approved
- All Saints - Agreed expenditure for new notice board
- St Peter's - Painting work to take place
- Parish Administrators salaries been reviewed by Finance and Admin Group - agreed.
- Staff & Volunteers Group - Terms of Reference Agreed and membership
- Reviewed the Growing Disciples section of Looking Forward document

June 2023

- Safeguarding - PCC approved the procedures and action plan; SK to ensure everyone has access to training and to be done by Sept 2023; Safeguarding information in churches to be updated
- Appointed Vice Chair - Helen Walters; Treasurer - Craig Stolton; Minute Sec - Sue Hubbard; Safeguarding Officer - Sally Kemp
- Charitable Giving - Action: Finance & Admin to quantify 10% of income; clergy to design a process for identifying charities
- Fixed Electrical Testing underway
- PAT Testing - Parish Office to operationalise with Churchwardens
- St Lawrence - update on roof tiling work and guttering; glass repair and wire grills, Parish Centre lighting agreed
- Holy Rood - Burial Criteria agreed
- Agreed Eucharistic Assistant list presented by AM
- Reserves Policy agreed
- Investment Policy agreed
- Basis of Governance document out for comment

July 2023

- Damage to St L tower door discussed and retrospectively agreed
- Risk Register approved
- Looking Forward Review - Growing Community - Community & Outreach Group need for new members; Engagement with Wootey/Manor Estate needs further work; Reordering St Lawrence Church discussed
- Finance - Current budget position in line with expectation; All Saints financial contribution discussed
- Staff and Volunteers Group to look at Health and Safety policy
- GAP Travelling Meals going well
- Tea @ Beech to go ahead
- Summer lunches @ HR now underway
- Harvest arrangements agreed
- Communication Policy of Youth Ministry approved

September 2023

- PCC member have completed the LLF course
- Appointment of new Associate Vicar briefly discussed - AM to put together job description and person specification and small group for appointment approved - Helen Walters, Sarah Neish and Robin Kemp
- Quarterly update from Eco Church presented
- Fixed Electrical Testing - AM, JV and HW to make final decision on contract

- PAT testing had taken place by David Hillan - approved gift for him and to do it again next year
- St Lawrence - pathways complete and Galilee Chapel door repaired
- Holy Rood - ongoing bee problem - no further money to spent at the moment
- All Saints - Agreed Notice Board quote from Notice Board Company
- St Peter's - QI report received; monthly guttering clean from Sept - Jan to be put in place
- Approval of spending on PCC Away Day
- Finance - Giving up in first six months; Expenditure up but only £5k loss so better than expected; Fabric figures given; Delegation of Authority for Spending document presented; Agreed to pay existing CMF rather accept reduction; Building Hiring Rates to go up by CPI for 2023/24 - charity rate to remain the same
- Recruitment of Youth/Childrens Worker - more detail to October meeting
- Staff & Volunteers Group - Approved membership as Paul Susans, Fiona Walke, Sally Kemp, Matthew Bayliss and Andrew Micklefield

October 2023

- Alton Resilience Fund - Lisa Hillan reported on progress
- Union of Parishes - objections had been received - now with Church Commissioners
- Charitable Giving - Agreed given paper - KAO and AM to meet to progress
- CYF Group to look at all proposals and prepare paper for future PCC meeting
- Looking Forward Review - Growing Younger - report received

November 2023

- Associate Vicar - Shortlisting 15th November; interviews 28th November
- Administrative Review - MB had met with the Parish Administrators and now to go back to AM
- Agreement to co-opt Mark and Philippa Penfold
- In 2024 PCC and Executive Group to meet on alternate months
- St Lawrence - Parish Centre lights replaced; approval to replace Parish Centre dishwasher
- Holy Rood - Bellringing policy reviewed and agreed;
- All Saints - Vestry being cleared for redcoration; look at toilet and hand washing facilities - need plan and quote
- Consideration of new pastoral group
- KAO and RAO to co-rodinate Lent lunches

DEANERY SYNOD REPORT

Alton Deanery Synod: a brief synopsis of 2023

February Meeting

- Archdeacon Richard Brand presented on clergy well-being and how clergy can thrive. Discussion on the Clergy Covenant for Wellbeing - An Act of Synod in 2020 and the three documents which came from it. Gave advice on help that is available to clergy, deaneries and PCCs.
- Elspeth Mackeggie Gurney reported on 2022 financial position. Alton Deanery attained 93% on CMF collection. The CMF ask for 2023 is £492,328 for the Deanery. Reminder to give input to the Diocesan Finance Committee on 2024-26 Diocesan Budget. Deanery Treasurers Forum to meet in March.

- Karamoja - Revd Christopher Ogilvie-Thompson reported that he had attended the consecration of the new Bishops who had been a student at the Diocesan Training Centre we sponsor. Need additional members of the committee - a plea to go to APCMs.
- Reorganisations - All at different stages but all working well to good partnership and structures.

June Meeting

- Finance - Elspeth Mackeggie Gurney requested that problems with CMF payments should be directed to her. Parish Treasurers met together in May, discussing common issues, and used of card readers and QR codes.
- Update on clergy well-being. Request that Communion by Extension be used and advice from Diocese needed.
- Karamoja - both Karamoja Dioceses receiving £8500 per annum - which equates to £500 for each diocese committee and £7500 for DTC students. Possible work with Compassion is being explored.
- Deanery Working Together - discussion on how we can achieve more working together - Marriage Preparation, Alpha or Christian Enquiry, Confirmation, Care for the Family, Parenting for Faith and other Parenting courses, and Bereavement courses, Sharing Anna chaplaincy work, pastoral care, Workplace chaplaincy, Messy Church, Alternative worship and emerging congregations.
- Living in Love and Faith - Andrew Micklefield gave a presentation on what had been happening at General Synod.

October Meeting

- Further discussion on Clergy Well-being - heard from individual parishes. Agreed to take a section from questions in the materials circulated by The Archdeacon.
- Round up of youth and children's ministry across the Deanery
- Elspeth Mackeggie Gurney presented on POTR's Eco Church work.

The Revd Andrew Micklefield
Area Dean of Alton

FABRIC REPORTS

ALL SAINTS CHURCH

All Saints Church continues to share the building with The Butts Church with mutual respect and now shares cleaning and grass mowing duties with them.

The All Saints Congregation are very supportive and enjoy times of fellowship after most of our services.

Fabric issues this year:

- Lighting survey has taken place - awaiting new fittings and bulbs

- Fixed electrical testing taken place
- PAT testing achieved
- Plans for new notice board agreed - still awaiting delivery and installation
- Boiler repaired
- Vestry cleared in preparation for decoration
- Agreement to get quotes for improved toilet and handwashing facilities

CHURCH OF THE HOLY ROOD CHURCH

The Church of the Holyrood continues to thrive with a growing number of regular worshippers and busy mid-week activities.

A fabric committee (aka The Living Space Group) meets every 6 weeks to consider issues affecting the fabric of the building and the church community.

Fabric issues this year:

- Removal of bees from the vestry
- New shelving installed into the vestry
- New shelving in cupboard in the main church
- Consideration of a new energy efficient boiler is ongoing
- Agreed a section of the churchyard for use of new burials
- Burial criteria agreed for churchyard
- USB Charging point installed into the vestry
- Fixed electrical testing taken place
- PAT testing achieved
- Ivy removed from church wall

ST PETER'S CHURCH, BEECH

A regular of committed worshippers meets regularly to discuss the fabric and regular working parties meet across the year. A healthy congregation meets twice a month.

- Roof work has been completed
- Ivy removed from the chestnut tree
- Ivy removed from beech tree
 - Fixed electrical testing taken place
 - PAT testing achieved
 - Painting of outside walls achieved
 - QI report received
- Guttering being cleaned more regularly - leaves causing blockages

ST LAWRENCE CHURCH & PARISH CENTRE

A group meets regularly to look around the buildings and makes a list of ongoing and other tasks. Regular WhatsApp messaging keeps each other up to date.

Worship is very well attended across a number of service in each month and a growing number of people are involved in the leading of services.

Church

- Glass in the south windows has been replaced following vandalism
- Polyurethane coating has been installed on one set of the windows for protection
- Painting the outside plain wall of the Pod has been completed
- All lightbulbs replaced with LED fittings
- Replacement of failed guttering on tower replaced - following an insurance claim
- All pathways were resurfaced throughout the churchyard working with Alton Town Council
- New hot water boiler installed in the Pod kitchen
- Quinquennial Inspection taken place
- Fixed electrical testing taken place
- PAT testing achieved
- Tower door vandalised and repair taken place
- Purchase of Karcher to help gutter, heating ducts and sills cleaning
- Galilee Chapel door repaired

St Lawrence Parish Centre

- Fixed electrical testing taken place
- PAT testing achieved
- Lighting replaced with LED fittings and bulbs
- New dishwasher installed

Other Parish Activities are recorded on the parish website which details information.