**POTR Parochial Church Council meeting**

Tuesday 10th September 2024

6.30-9pm, Holyrood Church

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| **No.** | **Item** | **Attachment** | **Lead** | **Time** |
| 1 | Open with prayer |  | Andrew | 6.30pm |
| 2 | Apologies + Declarations of Interest |  | Andrew | 6.35pm |
| 3 | Minutes of July PCC | 1 | Andrew | 6.40pm |
| 4 | Matters arising not otherwise on the agenda   * Building Advisor Role * Admin review * PAT testing | 1a | Mark  Andrew  Lisa | 6.45pm |
|  | Risk Register   * To assign each risk to a committee for ownership |  | Helen | 7.00pm |
|  | Fabric Committees  (issues and minutes of last meeting for info)   * St Lawrence   + Reordering * Holyrood   + Minutes * All Saints * St Peters * Fabric funds | X  (X) | Clive / Magnus  Helen / Matthew  Angie  Sarah | 7.15pm |
| 11 | Worship + Spiritual life  (issues and minutes of last meeting for info)   * Stewardship Campaign * Pastoral Team * Romans Course |  | Rev Andrew  Sarah N | 7.30pm |
| 12 | Finance + Admin  (issues and minutes of last meeting for info)   * Latest Budget position * Minutes of last meeting (20th May) * Future capital projects   Policies table (standing item)  Updates due on:   * + GDPR   + Communication Policy for Youth Ministry |  | Helen Walters / Treasurer | 7.40pm |
| 13 | Communities and Outreach  (issues and minutes of last meeting for info)   * meeting notes * Away Day; Skittles Evening * Christmas Unlocked |  | Robin Kemp | 7.55pm |
| 14 | Children, Youth + Families Committee  (issues and minutes of last meeting for info)   * minutes * Recruitment of Y&C Worker |  | Robin Kemp | 8.05pm |
| 15 | Staff + Volunteers Committee  (issues and minutes of last meeting for info)   * Minutes |  | Matthew Bayliss | 8.15pm |
|  | Vision going forward |  |  | 8.20pm |
|  | Deanery Synod   * 24th Oct, 19th Feb ‘25 |  | Derek Gurney | 8.45pm |
|  | Items for next agenda: |  | Helen | 8.50pm |
|  | Dates of next meetings  (2nd Tuesday of every month except Aug + Dec)   * Exec – Tuesday 8th October, 6.30pm PCC - Tuesday 12th November 2024, 6.30pm |  | Helen | 8.55pm |
| 19 | Close in prayer |  |  |  |