**POTR Parochial Church Council meeting**

Tuesday 10th September 2024

6.30-9pm, Holyrood Church

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| **No.** | **Item** | **Attachment** | **Lead** | **Time** |
| 1 | Open with prayer |  | Andrew | 6.30pm |
| 2 | Apologies + Declarations of Interest |  | Andrew | 6.35pm |
| 3 | Minutes of July PCC | 1 | Andrew | 6.40pm |
| 4 | Matters arising not otherwise on the agenda* Building Advisor Role
* Admin review
* PAT testing
 | 1a | MarkAndrewLisa | 6.45pm |
|  | Risk Register* To assign each risk to a committee for ownership
 |  | Helen | 7.00pm |
|  | Fabric Committees (issues and minutes of last meeting for info)* St Lawrence
	+ Reordering
* Holyrood
	+ Minutes
* All Saints
* St Peters
* Fabric funds
 | X(X) | Clive / MagnusHelen / MatthewAngieSarah | 7.15pm |
| 11 | Worship + Spiritual life (issues and minutes of last meeting for info)* Stewardship Campaign
* Pastoral Team
* Romans Course
 |  | Rev AndrewSarah N | 7.30pm |
| 12 | Finance + Admin (issues and minutes of last meeting for info)* Latest Budget position
* Minutes of last meeting (20th May)
* Future capital projects

Policies table (standing item)Updates due on:* + GDPR
	+ Communication Policy for Youth Ministry
 |  | Helen Walters / Treasurer | 7.40pm |
| 13 | Communities and Outreach (issues and minutes of last meeting for info)* meeting notes
* Away Day; Skittles Evening
* Christmas Unlocked
 |  | Robin Kemp | 7.55pm |
| 14 | Children, Youth + Families Committee (issues and minutes of last meeting for info)* minutes
* Recruitment of Y&C Worker
 |  | Robin Kemp | 8.05pm |
| 15 | Staff + Volunteers Committee (issues and minutes of last meeting for info)* Minutes
 |  | Matthew Bayliss | 8.15pm |
|  | Vision going forward |  |  | 8.20pm |
|  | Deanery Synod * 24th Oct, 19th Feb ‘25
 |  | Derek Gurney | 8.45pm |
|  | Items for next agenda: |  | Helen | 8.50pm |
|  | Dates of next meetings (2nd Tuesday of every month except Aug + Dec)* Exec – Tuesday 8th October, 6.30pm PCC - Tuesday 12th November 2024, 6.30pm
 |  | Helen | 8.55pm |
| 19 | Close in prayer |  |  |  |